**October 19, 2021 Meeting: St. Paul’s Board of Christian Education**

Present: Pastor Schulz (X), Bob Buss (X), John Nielsen (X), Rick Kistner (X), Levi Lentz (X),

Brent Howe ( ), Brad Linse (X), Nathan Rich (X), Kristin Hadenfeldt (X), PTF rep – Kari Lentz (excused), Technology Committee - Leslie Lange (excused), Financial Secretary - Dawn Ullom (excused)

1. Devotion by Pastor
2. Approve September meeting minutes: ***Motion: Rick 2nd: Levi Motion passed***
3. Parental Feedback ***– Tammy Kobeska addressed an incident that occurred with her grandson Auggie (whiteboard fell on him in the gym – first week of school; they claim to be made aware of the situation at the beginning of October secondhand through Chuck Kobeska, Jupiter notes on situation indicate Mr. Buss discussed the situation with Victoria (Tori – mother of Auggie) when she picked him up from school the day of the occurrence). Request was made by both Tammy and Tori that better, and more direct, communication occurs immediately following and incident that may have involved bodily harm.***
4. ECM report **– *see attached – Afternoon 4K for next year? Kristin to consider teaching afternoon with Admin time in the AM / we need to call FT equivalent (teach AM 4K + oversee EDP in PM) – a vote can be made (if needed) via email then brought to the Ministry Board for approval to bring to the congregation at the Voter’s meeting; Kindergarten plan for 2022-2023 school year? – pending communication with Alliance and room availability; Rosanna teaching 3K next year? Kristin meeting with Rosanna on 10/22***
5. PTF update **– *See attached***
6. Principal’s report **– *see attached – student requiring additional counseling (awaiting an official request from the Menomonie PD so plans can be created); request to improve family communication via website / text / email especially for new families to better understand what to expect from school***
7. Custodian update ***– New cleaning company hired – so far everything is going well***
8. Update on last month’s To Do assignments: *1) Finish installation of door handles and re-keying of door locks –* ***COMPLETE****; 2) Hire positions for maintenance person and cleaning company –* ***CLEANING COMPANY HIRED / STILL LOOKING FOR MAINTENANCE****; 3) Bob looking for grant (Dunn County Energy) to cover extension of fencing along grassy area to the parking lot – BIDS RECEIVED, LOOKING TO ADD WALKIE-TALKIES (church staff?) AND ANOTHER TECHNOLOGY ITEM (replace AED pads – will work with Dr. Rich, PC monitor for security only)* ***– GRANT SUBMITTED (PENDING DECISION);*** *4) Need to schedule a meeting with Alliance - currently on hold until information can be gathered as an estimate for next year’s enrollment)* ***– IN PROGRESS;*** *5) Develop COVID Mitigation plan – Committee needs to be formed* ***(Bob, Kristin, Dr. Rich and need to contact Amanda Eastvold)****; 6) Add aide for SNSP specific students (SNSP funding – will need to add 1 FTE student (total of 7.6)), hire primary grade assistant ($12.88/hr x 35 hours/week x school year = $16,000/yr) + aide ($12.00/hr x 20 hours/week x school year = $7900) – will plan to monitor for need PT aide position –* ***STUDENT REQUIRING ASSISTANT HAS LEFT THE SCHOOL;*** *7) Repair playground slide cracks –* ***REVIEWING POSSIBILITY OF PLASTIC WELDING******FOR REPAIR OR REPLACEMENT****; 8) Evaluate results of Fuhrman fund / tuition survey sent to parents –* ***SEE ATTACHED INFORMATION FROM CRISTY LINSE;*** *9) John to have conversations with those staff involved with the previous allegations regarding Travis, Synod HR, Ministry Board and Pat Schlosser as Chair of Committee for Called Workers* ***– COMPLETED (ALL IS GOOD****); 10) Plan to review Continuing Education fund policy for teachers* ***– BRENT SENT AN EMAIL WITH THE UPDATE POLICY (SEE BELOW)****;**11) Open house to school for congregation? – Look at collaborating with Women of St. Paul’s & PTF for a Sunday afternoon “open house”* ***– POTENTIAL FOR THE SUNDAY FOLLOWING CHILDREN’S CHRISTMAS SERVICE (BOB TO SPEAK TO WOMEN’S OF ST. PAUL’S & PTF ABOUT IDEA).***
9. School Needs Update
   1. Properties & Operation update: ***Leslie reported (via email prior to the meeting) the following: 1) School network outage on Monday, October 11 was due to a power issue. Isaac resolved the issue. 2) Waiting on funding for phone system replacement. Mobile dialer for elevator bid was received, approved and scheduled by Cristy which was the last item that needed to be addressed for going forward with implementation other than funding. 3) Brittany created a staff technology issues list for the tech team. We will begin to work on those items. 4) Waiting on final plans for office area changes. 5) Waiting on power in Solomon Center before installing projector, running network and relocating “archive” computer.***

***Bob volunteered to relocate his office IF Pastor Steinbrenner takes call and IF the school will be relocating to the Alliance campus***

* 1. Additional staff needed? ***None needed at this time per Mr. Buss***
  2. Tuition change for 2022-2023 school year? ***– pending communication with Alliance***
  3. Determine Call for teachers for 2022-2023: ***3K\* (Rosanna as one year call), 4K (afternoon)\*, Kindergarten (2? - currently Shirleen as one year call)\*, 1st grade\*, 2nd grade (Susan currently as one year call? – may change to K-8 Art and primary Social Studies?)\*, 3rd grade (Shirleen?)\*, 5-6th grade (Travis Hahn – pending congregational approval of change in finances), 7-8th grade, SNSP (move Cathy to ½ time SNSP Admin + ½ time 5-8 Math and add Alissa as PT SNSP)\*, Principal (currently Bob – change to FT)\* – Motion to bring current list (underlined positions are priority for the current year, \* positions are for next school year) to Ministry Board for approval and presentation to Voter’s: Levi, 2nd: Rick – motion passed***
  4. Continuing Education fund policy for teachers ***– see modifications to attached document; Motion to approve document as modified: Brad, 2nd Levi – motion passed***

1. Budget review ***– Jupiter invoice will put us over budget by $2600 (need to speak to PTF about helping offset the $2600 invoice for Jupiter with their technology money - $1700 was approved to ask PTF for in September meeting). Motion to increase what is asked from PTF from $1700 to $2600: Brad, 2nd: Levi – motion passed***
2. VTO 3rd quarter 2021 *– 1) Extend the fence along the grassy area to the to the parking lot (****pending grant approval****); 2)* Develop COVID Mitigation plan; 3) Add Chromebooks *(may be possible through grant funding? –* ***pending grant approval****)*
3. Other? ***Nothing at this time***
4. To do assignments*:* ***1) Hire positions for maintenance person, 2) John to schedule a meeting with Alliance, 3) Develop COVID Mitigation plan – Committee needs to be formed (Bob, Kristin, Dr. Rich and need to contact Amanda Eastvold), 4) Repair playground slide cracks – REVIEWING POSSIBILITY OF PLASTIC WELDING FOR REPAIR OR REPLACEMENT, 5) Open house to school for congregation? – Look at collaborating with Women of St. Paul’s & PTF for a Sunday afternoon “open house” – POTENTIAL FOR THE SUNDAY FOLLOWING CHILDREN’S CHRISTMAS SERVICE (BOB TO SPEAK TO WOMEN’S OF ST. PAUL’S & PTF ABOUT IDEA), 6) Kristin to consider teaching afternoon with Admin time in the AM / we need to call FT equivalent (teach AM 4K + oversee EDP in PM), 7) Bob to follow up on student requiring additional counseling (awaiting an official request from the Menomonie PD so plans can be created), 8) Bob-Kristin-Brittany to work on plan to improve family communication via website / text / email especially for new families to better understand what to expect from school, 9) John to bring current list of teacher needs for next school year to Ministry Board for approval and presentation to Voter’s, 10) John to share approved version of Continuing Education fund policy for teachers with Ministry Board, 11) John to speak to PTF about helping offset the $2600 invoice for Jupiter with their technology money***
5. Next Meeting: ***November 16, 2021 at 6:00 pm***
6. Prayer requests: ***Prayer for successful request of call approval. Prayer for Dr. Steinbrenner to accept call***
7. Rate meeting: ***9***
8. Prayer by Dr. Rich to close.